



Letting Application Form

Please return to amy@yourabode.co.uk within 48 hours otherwise we will re-market the property and any fees paid will be lost. Please fill this form in using block capitals. **We require you to bring your passport to the office for identification purposes, and Visa confirmation if non EU citizen.**

PROPERTY DETAILS

New property address: _____

_____ Postcode: _____

Total rent per month: £ _____

Rent you will be paying (your share): £ _____

Tenancy term: _____ months

Tenancy start date: _____

YOUR DETAILS

Full Name:

Mr/Mrs/Ms/Miss _____

Date of birth _____ Mobile number: _____

Email Address: _____

Nationality _____

Current address (including flat/house name and number):

_____ Postcode: _____

Period at this address: _____ years _____ months

Are you currently - a Private Tenant / Owner / Council Tenant / Living with Parents

Reason for departure: _____

Are you a smoker: Yes / No Are you a pet owner: Yes / No

If yes please specify _____

Name and ages of children occupying the property:

Please list your two previous addresses:

Address 2 (including flat/house name and number):

Postcode: _____

Period at this address: _____ years _____ months

Address 3 (including flat/house name and number):

Postcode: _____

Period at this address: _____ years _____ months

CURRENT/MOST RECENT MANAGING AGENT OR LANDLORD

If you have **never** rented please provide a character reference – this **cannot** be a relative, friend or employer. An ideal character reference would be a *previous* employer or a lecturer.

Delete as appropriate: LANDLORD / CHARACTER

Name / Company: _____

Telephone: _____ Fax: _____

Email: _____

Relationship: _____

Address of referee:

Postcode: _____

Address of property reference required for (if different from current address):

Postcode: _____

CURRENT EMPLOYMENT

Are you currently: Employed / Self Employed / Retired / Student / Unemployed
IF YOU ARE SELF EMPLOYED PLEASE PROVIDE YOUR ACCOUNTANTS DETAILS

Company name: _____

Company address: _____

_____ Postcode: _____

Who do we contact for a reference? (e.g. Manager/HR Department)

Telephone: _____ Fax: _____

Email: _____

Your Position: _____

Start Date: _____ Is this position permanent? _____

Your gross salary/pension: £ _____ per annum

Will your employment change before the proposed tenancy start date? Yes / No

If yes please give details: _____

NEXT OF KIN (excluding spouse)

Name: Mr/Mrs/Miss/Ms _____

Relation: _____

Address: _____

_____ Postcode: _____

Telephone: _____

Email: _____

GUARANTOR (if required):

Name: Mr/Mrs/Miss/Ms _____

Relation: _____

Address: _____

_____ Postcode: _____

Telephone: _____

Email: _____

Virgin Media can offer exclusive discounts on Broadband & TV Packages, variable contracts, priority connections, and post install support.*

A local representative will contact you to discuss your requirements in the near future, however, if you DO NOT wish to be contacted, please tick the box



* Subject to availability at the property

Following the viewing I am agreeing to rent the property as seen unless otherwise agreed in writing.

Signed: _____

I agree that Abode Property Management are authorised to obtain a credit check, to contact my employer requesting a status/reference report to demonstrate that I am capable of paying the requested rent, and to contact my previous Landlord requesting a reference to demonstrate that the rent was paid promptly and that the property was kept in good condition. I agree that Abode Property Management may share the information received in terms of references with the Landlord/Owner of the property we are letting. I agree to pay Abode Property Management 40% plus VAT (48% inclusive of VAT) of one month's rent prior to taking occupancy of the above mentioned property. **Following the viewing I am agreeing to rent the property as seen** and agree that Abode can only guarantee property upgrades highlighted by the tenant in the 2nd section of this form. I am aware I will lose my holding fee (48% including VAT mentioned above) if I do not proceed with the letting of the property, including if references are not received before the start date of the Tenancy or if the application form is not returned within 48 hours of payment of the agency fee, or if any unsatisfactory references are received. I declare that the above information is understood and acceptable. There is no binding agreement until the landlord has agreed suitability, references are collected and the Tenancy Agreement signed.

Signed: _____

Date: _____

I understand that checks will be made with County Court registers and if any unsatisfied County Court Judgments or any adverse credit is registered against me or unsatisfactory references are received the reservation may be cancelled and I may lose my holding fee. All information is used only to make an assessment for property rental decisions.

To the best of my knowledge and belief the information I have given on this form is correct and complete. I understand that if any unsatisfactory references are obtained or that if I give any false or misleading information that this may affect my assessment; which could affect the reservation and I may then lose my holding fee.

DECLARATION

Do you have any County Court Judgements, Court Decree, Bankruptcy or Administration

Orders? Yes / No (If Yes, please give details on a separate sheet.)

Signed: _____

Date: _____